



By-Laws of
Canterbury Rugby League
Incorporated

2022 Season

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Section 1 By-Laws Object:

1. Canterbury Rugby League Incorporated By-Laws are developed in line with Section 3 - Objects and Powers, of the Canterbury Rugby League Incorporated Constitution.
2. The intent of the By-Laws is to set in place policies, practices, processes and structure for the administration and delivery of the game of rugby league in a fair and unbiased manner.
3. The By-Laws are developed with the intent of looking after the best interest of the game of rugby league in the Canterbury district. Where issues arise that are not covered in these By-Laws Canterbury Rugby League retains the right to make decisions based on this principle.

Section 2 By-Law Review:

The following process shall be applied for the adoption or alteration of these By-Laws:

1. The By-Laws will be reviewed formally once a Year and any approved changes shall apply to the following season.
2. The process to request an adoption or alteration of a By-Law is as follows:
 - a) At any time during the season, a Club can make an application to review any By Law by completing an Application for By-Law Review Form, which will be added to the end of season By Law review.
 - b) At the end of the season Clubs and interested parties will be invited to make additional submissions in relation to the By-Laws which will be presented and discussed at the Annual By-Law Review Meeting.
3. The Annual By-Law Review meeting will traditionally be held in the September / November period. Parties involved in this review are the clubs (via their President or Club mandated Delegate), Referees, the Football Committee, Canterbury Rugby League and a representative from the CRL Board.
4. Any amendments, additions or deletions to the Canterbury Rugby League By-Law(s) following the Annual By-Law review will be presented to the Presidents/Delegates Committee for further discussion, clarification or recommendations.
5. A final draft of recommendations will be presented to the CRL Board for ratification.
6. The adoption of the CRL By-Laws is approved by the CRL Board as per Section 19 of the CRL constitution.
7. Any amendments to the By-Laws are required to be endorsed by Southern Zone Rugby League.

Section 3 Definitions and Interpretations:

Definitions and Interpretations in this document, unless the context requires or indicates otherwise, the following definitions will apply:

Affiliate – shall mean a person or group officially attached to Canterbury Rugby League.

Appeal Committee – shall mean The Southern Zone Appeal Committee appointed under the jurisdiction of the Southern Zone Rugby League Constitution.

Appointed Match Official – shall mean a Referee, Match Manager or Touch Judge appointed to officiate a rugby league match by CRL.

Be A Good Sport Champion - shall mean a club appointed official whose responsibility is to monitor their Clubs crowd behaviour and enforce the CRL Safety Plan policy for their club.

Board - shall mean the Board of Directors of Canterbury Rugby League as constituted under Rule 17 of the Canterbury Rugby League Incorporated Constitution.

Bring The Game into Disrepute – shall mean actions, behaviours or activities that harm or dishonour the game of rugby league.

Canterbury Rugby League – shall mean: The District body incorporated under the Canterbury Rugby League Incorporated Constitution to execute the Objects and Powers for Rugby League in the Canterbury region. Canterbury Rugby League will be referred to as CRL throughout the course of this document.

Clearance - shall occur when a player who has not played Rugby League in the previous season but has previously played Rugby League. A clearance does not count towards the transfer of a player rules under these By-Laws.

Club - shall mean any Rugby League Club that is a member of CRL as approved and defined in the Canterbury Rugby League Incorporated Constitution.

Club Delegate – shall mean the President or other club representative notified to CRL in writing from the Club Secretary to represent the Club at the President / Delegates meetings.

Constitution – shall mean the Canterbury Rugby League Incorporated Constitution.

CRL – shall mean Canterbury Rugby League Incorporated

Disciplinary Committee - shall mean independent persons, delegated by the CEO, to adjudicate on disciplinary matters involving, match officials or players, team officials, volunteers, executives and Club members.

Football Committee - shall mean an independent committee delegated by the Board of Directors to provide CRL and its staff with advice on administrative matters relating to competition structure and enhancements to the overall delivery of Rugby League in Canterbury.

Fully Registered - shall mean having completed the NZRL online registration process and the registration has been approved by CRL.

In Order - shall mean the players on the team list are fully registered and the team does not have an Out of Order Player.

Judicial Committee – shall mean a group of persons vested with the responsibility of adjudicating on judicial matters involving fixtures and matches or disputes between members. The Judicial Committee is formed under section 26 of the Canterbury Rugby League Incorporated Constitution.

Junior Club – shall mean a club not fielding a team in the premier grade.

Junior Player – shall mean a player that is turning 17 years or younger during the current calendar year.

Match – shall mean a rugby league match in which two teams compete against each other.

Match Manager – shall mean a CRL appointed person who holds the responsibility of overseeing the operations of the appointed match and the associated environment.

Match Officials - shall mean any CRL appointed personnel involved in the running of the match i.e. Referees, Touch Judges, Match Managers, Be a Good Sport Champion.

NZRL - shall mean the New Zealand Rugby League Incorporated.

Out of Order Player – shall mean any player who is deemed to be in-eligible to play in a specified match due to not meeting the eligibility criteria for that match as defined in these By Laws.

Permit – shall mean a CRL approved application enabling a junior player to temporarily transfer between Clubs.

Person – shall mean any member of a Club or any person associated with CRL, Southern Zone Rugby League or NZRL for the purposes of playing, coaching, refereeing or administering the game in New Zealand and who are deemed to have subscribed to and be bound by the Rules and Regulations of CRL.

Playing Area – shall mean the area enclosed by the safety rope, or other such line of demarcation, which prevents the encroachment of spectators.

Player Misconduct – shall mean a player who has breached the CRL code of conduct, NZRL Rules of the game and Policy, Southern Zone Rules and Regulation or CRL Regulations and By-Laws

Presidents/Delegates Committee – shall mean a committee consisting of the Presidents of the member Clubs or Affiliates.

Referees Committee – shall mean a committee consisting of persons assigned to look after the affairs of referees under CRL jurisdiction.

Sanctioned Event - Shall mean an event that meets CRL's Health & Safety & Judicial requirements for it to be promoted as a safe event for the Rugby League community in particular CRL Officials to participate in.

Senior Club – shall mean a club that has met the criteria for entry into the premier grade and is fielding a team in the premier competition.

Senior Player - shall mean a person who is turning a minimum of 18 years or older in the calendar year.

Social Member - shall mean a person who is recognised as a social member in line with the Clubs constitution and is not a team official, player or committee member.

Sporty – NZRL online registration system

Team Misconduct – shall mean actions, behaviours or activities of a team or individual(s) within a team that are deemed to bring the game of rugby league into disrepute.

Team Official – shall mean the coach, the manager, the trainer and any other person officially aligned to a team in any volunteer capacity.

Transfer - shall mean a player who has made application to register or has been approved to play for another club other than the club they were registered to and played for in the previous season

Unregistered Person - shall mean a player who has not completed the NZRL online registration process. A new player completing the registration process will be considered Unregistered until such time as their registration has been approved by CRL.

Volunteer Member - shall mean a person (other than a team official) who fills a role in the club in some type of official capacity, e.g. committee member, bar person, gear person etc.

General Definition - For the purposes of these Rules:

- a. Words importing the masculine gender include the female; and
- b. When reference is made to Club this shall also be referenced and read in conjunction with Affiliate.
- c. A Match shall include any pre-season match, any match administered by CRL or any match played in a CRL sanctioned tournament or event.

These definitions are to assist with the interpretation of sections within the By Law document.

Section 4 Registration of Members

1. Clubs shall keep a record of the names of all players, coaches, managers, trainers, referees, social members and volunteer members who are members of any Club or Affiliate of CRL.
2. The Secretary or administrator of each Club or Affiliate shall furnish CRL with sufficient particulars to enable such register to be kept up to date.
3. Every Rugby League player, coach, manager, trainer, referee, social member and volunteer member must be registered.
 - a) Registration is to be completed online via Sporty.
 - b) All questions completed in the registration process are to be answered truthfully by the Member.
 - c) All new registrations must be accompanied by ID which is to be attached to the Members online registration.
 - d) Accepted ID Documents are: Birth certificate, Driver's licence, Passport, Under 18 School Identification Card OR Any identification verified by a government agency using a certified copy of ID listed above.
4. A new registration will not be approved until the required identification is attached.
5. Registration of new players to a Club can be processed at any time during a calendar year.
6. New registration requests will not be processed outside of normal office hours i.e. weekends and Public Holidays, normal office hours shall be defined as Monday to Friday 9am – 5pm.
7. A Player must be showing as fully registered in Sporty before they can take the field for the Club they have registered for.
8. An Unregistered Player is not entitled to play for any Club in any CRL competition and shall be deemed to be an Out of Order player as soon as they take the field.
9. All players must be registered with the club or affiliate for which they are playing. Any player once registered with a club shall remain so until they request a transfer to another Club, and it is approved.
10. Each club or affiliate is responsible for the identification and discipline of its members.
11. In the event of name controversy, CRL may require three nominated officers of the club or affiliate to verify the details on the appropriate form as understood at the time of acceptance.

12. CRL acknowledge that all registered financial members of affiliated Clubs will be entitled to reciprocal visiting rights between Clubs.

Section 5 Transfers/Clearances/Permits

1. Canterbury transfer/clearance periods
 - a) Between Canterbury clubs 1 November to 30 June
 - b) Overseas (Australia) & provincial transfers 1 January to 30 June as per NZRL rules
2. Any player intending to play for any Club other than the one they are currently registered will be required to complete a transfer, clearance or permit application via Sporty.
 - a) A **transfer** is required for a player who has played in the previous season for another Club, province or played overseas.
 - b) A **clearance** is required when a player doesn't have a record in Sporty of having played Rugby League in the previous season. A clearance does not count towards the 3 in and 3 out transfer restrictions.
 - c) Players aged 17 years and under are considered Junior players any approved transfers do not count towards the 3 in – 3 out transfer restrictions, regardless of the grade they are playing.
 - d) Junior players may be granted a permit to play for another Club if their Club cannot provide them age grade football for their age.
 - e) There will be no fees claimed for players on permits – either going to a club or returning to their original club.
 - f) A player approved a permit will be automatically returned to their original club at the conclusion of the season.
 - g) If a Club cannot provide age grade football for a player for a 2nd or subsequent year in a row then CRL will require the players, parents to confirm that they understand the difference between a permit and a transfer before a permit is approved.
3. All online transfers, permits and clearance requests, require the relevant documentation and a copy of the players ID to be forwarded to CRL to complete the transfer/clearance approval process.
4. Transfer requests will not be processed outside of normal office hours i.e. weekends and Public Holidays, normal office hours shall be defined as Monday to Friday 9am – 5pm.
5. At peak times during the season, CRL may choose to manage their workload outside of normal office hours, if all relevant paperwork has been provided during normal office hours and will not be at a Clubs request.
6. Inter-Club season transfer restrictions.
 - a) A Club may transfer between other Canterbury Rugby League clubs a maximum of three (3) male players in, and three (3) male players out per season.
 - b) Player transfer restrictions for the Division One

- c) The Division One Grade shall have a separate three (3) in – three (3) out transfer restriction that will be applied between CRL affiliated clubs.
 - d) Where merges between Premier Clubs and Division One teams from other Clubs have been formally accepted the total combined player transfers in for the merged Clubs grades will be three in only. Each team in the MOU arrangement will have the standard three out maximum for the current season. The split of transfers in will be mutually decided by the two Clubs.
 - e) Clubs may make an application for a transfer over and above the quota system under the following
 - i. The player transferring has played Less than the minimum number of weeks specified under Section 8 Grand Final Series Eligibility paragraphs 1. and 2. for the Club he is transferring from in the preceding season.
 - ii. A player approved a transfer under the Division One Grade transfer policy will be restricted to playing in the Division One Grade competition for the season in which the transfer was approved.
 - f) A Club may transfer between other Canterbury Rugby League clubs a maximum of three (3) female players in and three (3) female players out per season.
 - g) Junior players (aged 17 years or younger) and players transferring in or out of a Club not affiliated to CRL are exempt from the above player transfer restrictions.
 - h) Presidents Grade will have their own player transfer restriction policy detailed under section 9. Presidents Grade.
7. A player cannot take the field for their new club until the transfer, permit or clearance has been approved by CRL and they are fully registered with their new club.
 8. In the event of a junior team withdrawing or being withdrawn from a competition during any round of the competition, the remaining players may make application to CRL for a **Permit** to play at another Club for the remainder of the season provided:
 - a) The player is a full financial member of the Club they are registered to.
 - b) The Club does not have another team in which the player could play.
 - c) The date of application is made before the 31day window for the competition of the round robin section of the competition.
 9. All transfers must be accompanied with a transfer form issued by CRL and a copy of the Players ID and must be applied for via Sporty. The form is then to be forwarded to CRL for approval. No transfer/clearance will be finalised by CRL without the fully completed and signed documents.
 10. For all **transfers**, the club from which the player is transferring has 7 days from the date submitted via Sporty to respond approving or declining the transfer.
 11. For all **clearances**, the club from which the player is transferring has 5 days from the date submitted via Sporty to respond approving or declining the clearance.
 12. If a transfer or clearance is declined. The former club must advise on Sporty, the reason for the decline. The only conditions for the decline are outlined below:
 - a) Financial – annual subscriptions.

- b) Club Property – trophies, playing gear.
13. If no response has been received from the club in which the player is transferring/clearing, the transfer/clearance will be automatically approved by CRL.
 14. Under no circumstances can a player be denied a transfer if the club they are transferring to has paid the transfer fee.
 15. A player who transfers out of the CRL District and returns within 12 months from the date of transfer, must return to their club of origin.
 16. A “Graded” player's transfer will be subject to the payment of a transfer fee of:
 - a) For a “Grade A” player: Two Thousand Dollars (\$2,000). 25% of the fee is to be paid to CRL.
 - b) For a “Grade B” player: One Thousand Dollars (\$1,000). 25% of the fee is to be paid to CRL.
 - c) Clubs may choose to waive their portion of the transfer fee, however the 25% portion payable to CRL will still remain payable.
 17. A “**Grade A**” player is defined as one who has taken the field (in the immediate past season) for the:
 - a) Canterbury Bulls (and played in the national competition only)
 - b) Any NZ Representative team 18 years and above (i.e., Junior Kiwis, Kiwi Ferns)
 18. A “**Grade B**” player is defined as one who has taken the field (in the immediate past season) for:
 - a) Canterbury Development representative team.
 - b) Canterbury Women's national team.
 - c) Any South Island 15-17 years representative team. (i.e., Scorpions)
 - d) Any NZ Representative team 15-17 years. (i.e. NZ Residents 16s)
 - e) Canterbury 19s representative team.
 19. All transfer fees are to be paid in full to CRL before a transfer can be fully completed.
 20. On receipt of full payment, CRL will forward the balance of the transfer fee to the players former Club.
 21. A twenty-dollar (\$20) administration fee applies to all transfer/clearance applications with the exception of transfers where graded representative player fees have been paid.

Section 6 Grade Eligibility

1. For age group grades, the player must be turning the age or younger than the grade they are playing in the current season. For example, 14 Years – the player must be turning 14 years old or younger during the current season.

2. NZRL Policy allows for an age grade player to play in a grade with players who are a maximum of 2 years above their age, but they cannot play down.
 - i.e. a 13 year old can play in a grade with players who are turning a maximum of 15 years, but does not qualify for the 16's grade because players turning 15 and 16 years are eligible to play in this grade.
3. NZRL Policy does not allow for players to play down any grades based on their chronological age. No dispensation will be granted.
4. Mixed Gender – Females may participate in mixed gender rugby league played under Kiwi League Kids rules up to and including the 12 years grade. NZRL Policy state the maximum age for a girl to play in a mixed gender team is 12 years of age.
5. NZRL Policy states the minimum age for participation in Senior Grade's – Players playing in senior grades must have attained at least seventeen (17) years of age by the 31st of December in the year preceding the commencement of the competition. They must turn 18 during the current year. This policy shall apply equally to male and female rugby league players.
6. Any player registering to play in the Presidents grade must be 35 years of age or older, as at 1 January in the year of competition.
7. Any player who takes the field for any grade they are not eligible to play in, shall be deemed to be Out of Order.
8. Transgender player
 - a) CRL will follow the guidelines of the International Olympic Committee Stockholm Report 2003 for any Fully Registered player who elects to be recognized as a transgender person.
 - b) This report can be viewed on the CRL website under Clubs - Policies & Procedures.
9. Team officials must hold a current relevant NZRL certification for their specific role, A record of their certification must be included on their registration details in Sporty.
10. All Players, Coaches, Managers, Trainers and Team officials must be financial with CRL and not have in their possession any CRL trophies or CRL property to be eligible to play for any affiliated CRL Club.

Section 7 Competition Eligibility

1. Criteria for Premier and Canterbury Cup status shall be at the discretion of the Board.
2. Premier status will not be granted to any new club or affiliate where sufficient rugby league clubs with premier status already cater for that geographical area.
3. **Men's Premier League**
Criteria for entry into the Men's Premiership Grade - A Club must meet the following conditions for entry into the Premier grade:
 - a) The Club must have played in the premier competition in the previous season.
 - b) The Club must have 25 Fully Registered players assigned to the Premier grade.
 - c) The Club must have 25 Fully Registered players assigned to the Canterbury Cup grade or,

- d) Have entered into a MOU (Memorandum of Understanding) with a non-Premier Club in agreement that their senior team will play as the Premier Reserve grade for a set period of time (season/s).
- e) Have merged with a non-Premier Club with a view of a long-term partnership agreement.
- f) A Premier Club not meeting the criteria stated in paragraphs above may make written application to CRL for a 12-month dispensation and exemption from one or all of these paragraphs. This application must include a plan defining strategy the Club will implement to meet the criteria within the 12-month period. If CRL grants an exemption this will be for a maximum period of 12 months.

4. **Canterbury Cup Grade**

Criteria for entry into the Canterbury Cup Grade - A Club must meet the following conditions for entry into the Canterbury Cup grade:

- a) Should a Club have a team registered in the Premier Grade the criteria for entry into the Canterbury Cup Grade will be aligned to the criteria set out in Section 7.3 of these By-Laws.
 - b) If a Club has only one senior men's team registered for a Club, the Club must have a minimum of 25 Fully Registered senior men's players for that Club.
 - c) If a Club has two or more senior men's teams registered for a Club, the Club must have in place:
 - i. A minimum of 25 Fully Registered players assigned to the Canterbury Cup Team and;
 - ii. A minimum of 25 additional senior men's players Fully Registered for the Club.
 - iii. A 12-month reprieve may be granted by CRL if it is in the best interests of the competition.
5. The criteria for entry into the Premier and / or the Canterbury Cup grades, as defined above shall also require the Club to have a minimum of seven (7) junior teams registered to the Club. Two (2) of these teams must be registered in 10 years and above age grade.

Section 8 **Grand Finals Series Eligibility**

- 1. To be eligible to play in any Grand Final Series, a player must have played a minimum of 5 weeks for any team within the same club during the season of the final's series.
- 2. To verify that the player has played for 5 weeks for the Club, the matches played must be recorded in Sporty as evidence that they have met the eligibility criteria.
- 3. Where a player has been subject to a judicial stand-down period during the round-robin competition, the player will be eligible to play in the Grand Final Series provided they player meets the following criteria:
 - a. The player has met the standard Grand Finals eligibility criteria above, and
 - b. The player has completed their period of stand-down and any fine or outstanding debt has been paid in full to CRL, and
 - c. The player under this criterion will only be eligible to play in the Grand Final Series for a team he has appeared in during that season.
- 6. Where a player due to circumstances outside of his control, does not meet the eligibility criteria for the grand final's series e.g., injury. An application for exemption from the eligibility criteria may be considered if accompanied with the appropriate paperwork.

- a. Applications for exemption must be in writing from the Club President or mandated delegate, accompanied by details of the dates and reasons why a player was unable to play on specified dates. Evidence must be attached to verify the reason for the request. i.e., a doctor's certificate and/or specific medical clearance to return to play Rugby League.
 - b. All exemption applications must be applied for a minimum of 5 working days prior to the date of the start of the Grand Final Series.
 - c. If the player requested an exemption has been unable to play for a majority of the season because of a major injury that has resulted in surgery or an extended rehabilitation period related to the injury, to ensure these players are medically cleared to resume playing Rugby League, clearance from a medical practitioner or specialist determined by the nature of the injury shall be required.
7. A player who requires a dispensation in order to play does not meet the criteria for circumstances outside of their control and will not qualify for an exemption for the grand final's series.
 8. A player who is new to Rugby League and has registered as a new player does not meet the criteria for circumstances outside of their control and will not qualify for an exemption for the grand final's series.
 9. Once a player has been named on the team card for a match during the Grand finals series then they will be ineligible to play in a lower graded match.
 10. Clubs may forward their team lists to CRL to be checked prior to a Grand Final to validate eligibility, requests must be received no later than 4 pm two days before the match the players have been selected to play in. Clubs will remain responsible for ensuring all players listed on team cards, for any CRL match, meet the eligibility criteria.

Section 9 Competition Rules

1. The number of grades provided for each year will be dependent on the number of team nominations received from clubs and affiliates.
2. Senior Grades offered shall be a minimum of: Men's Premier, Women's, Canterbury Cup, Division 1, Presidents, 18 years. (Refer to the Junior section for Junior grades)
3. By entering a team into a CRL competition each club will agree to abide by the NZRL rules, laws of the game and code of conduct, Southern Zone rules and regulations and CRL Code of Conduct, CRL By-Laws and CRL Regulations.
4. Where a Club enters two (2) or more teams into any competition grade (i.e. 12 Years and above), the teams will be treated as separate identities and no interchange of players between the teams will be permitted.
5. Queen's Birthday weekend will be recognised in the main as a weekend when no round robin matches will be scheduled unless a specific competition requires teams to play or a rescheduled match from earlier in the season are required to be played on that weekend.
6. If a Men's Premier team is scheduled for a Bye, cancelled or postponed on the same weekend that other Senior teams for their Club are playing regular round robin matches, the Premier team will be restricted to a maximum of three (3) players listed on the team card from the previous match who can play down in the Canterbury Cup competition for that weekend. None of the remaining Premier players listed on the team card can play for any other team within the Club.
7. In the event of a team withdrawing or being withdrawn from a competition during any round, points and scoring statistics will be adjusted as though the team never existed and all remaining teams reflect the same result for matches scheduled.

8. For the remaining teams, players who have played in any matches against a team withdrawn, shall retain their participation and those matches shall count towards qualification for grand finals eligibility.
9. Should a team withdraw or be withdrawn from a competition after the completion of round 3 of the competition the club will be required to pay full competition entry and player levies for that team.
10. Should a referee prematurely terminate a match in a competitive grade for any reason CRL will investigate and take any appropriate action as outlined in the CRL rules and policy. This policy does not prejudice any other further action considered necessary.
11. Premier and Canterbury Cup players may play up and down within the two grades during the round robin matches, except when the Premier team is not scheduled to play on any given weekend. Refer to Section 9, Paragraph 6 for details of player restrictions that apply.
12. Interchange – Premier and Canterbury Cup grades will be limited to a maximum of 10 (ten) interchanges per match. In all other grades, interchanges shall be unlimited.
13. Match Managers – All attempts will be made to provide a CRL appointed Match Manager for all Premier matches. In the event of a CRL Match Manager not being available the home club will be required to provide a designated Match Manager.
14. Judicial – Automatic send-off penalties will be applied to all Competition grades. See By-Law Appendix B and the CRL Disciplinary and Judicial Manual for more details of the CRL Judicial Process.
15. Matches requiring “Extra-Time”
 - a. Extra time will be required in the event of a draw at full time in the grand final series and shall be as follows:
 - i. “Immediately following the end of normal time, the referee shall toss a coin to decide which team shall restart two spells of 5 minutes each way will be played in full.
 - ii. Should the score still be equal then further spells will be undertaken until the match is terminated immediately after the first point/s are registered.
 - b. However, in the interest of player’s safety the maximum playing time including extra time should not exceed one hundred (100) minutes.
 - c. Should the match still be drawn after the maximum minutes have elapsed, the winner shall be the team that scored the first points in normal time.
 - d. For 9-a-side competitions, matches are of 9 minutes each way duration, and if scores are equal captains will again toss for ends and undertake to play 2-minute spells until the match is terminated when first point/s are registered.
 - e. Extra time should also be played to achieve an outright winner in the finals of knockout and 9-a-side competitions.
16. Match Officials
 - a) For all Senior matches CRL will endeavour to appoint qualified Match Officials to all matches.
 - b) From time to time, there are occasion where a qualified official may not be available. In these circumstances it is the responsibility of both teams to Referee half a match each (50/50).

- c) Both teams may agree, prior to the start of the match, to a mutual Referee for the whole match.

Section 10 Junior competition rules

1. The number of grades provided for each year shall be determined by the number of team entries received from clubs and affiliates. A competition requires a minimum number of four (4) teams for a competition grade to go ahead.
2. A team can have up to a maximum of 3 substitutes for Nursery - 7 years and 4 substitutes for 8 -12 years listed on the team card. This is to allow each player the required minimum playing time as prescribed in the NZRL Kiwi League Kids rules. 13-16 years substitutes are a maximum of 4 as per the International Laws of the game.
3. Where a Club enters two (2) or more teams into any junior competition grade (i.e.12 Years and above), the teams will be treated as separate identities and no interchange of players between the teams will be permitted.
4. Junior international grades will play 'Extra time'
 - a) Immediately following the end of normal time, the referee shall toss a coin to decide which team shall restart two x 5-minute halves to be played for the full 10 minutes.
 - b) At the end of 10 mins extra time, if both teams are drawn on points a further period will be played until the first team scores, known as golden point.
 - c) If both teams are tied on points after extra time, as per the NZRL International laws of the game the maximum length a match can be played is 25% longer than its allocated time. i.e.
13/14's – Normal time 50 mins + 25% = 63 mins
15/16's – Normal time 60 mins + 25% = 75 mins
17/18's – Normal time 70 mins + 25% = 88 mins
 - d) Should the match still be drawn at the maximum playing time, the winner shall be the team that scored the first points in normal time of the match.
5. Every junior team must supply one (1) person to attend a Kiwi League Kids referee course run by CRL. If the Coach has a completed a Kiwi League Kids Coaching course in the current season this will cross credit as the person who must attend the Kiwi League Kids Referee Course.
6. For all junior matches where a referee has not been appointed, it will be the responsibility of both teams to share the responsibility and Referee half of the match each (50/50)
7. Junior competitive finals will be played over two weekends. All teams in all grades will take part in the final's series.
 - a) The top 4 teams will play in the following format.

week 1	Semi-final 1 v 4 and 2 v 3
week 2	Winner 1 v 4 plays the winner of 2 v 3 in the Grand final the remaining teams playing for 3rd / 4th place.
 - b) All other teams will either be scheduled in a similar format or may be scheduled to play teams they haven't played during the season instead.

Section 11 Grand Finals Rules

1. No Club team or Affiliate team shall be permitted to participate in any match of the Grand Final Series unless that Club is completely financial with CRL, 7 days prior to the commencement date of the Grand Final Series.
2. For all Semi and Preliminary final rounds, the highest seeded team from the round robin series shall be given home ground advantage should the Semi and Preliminary final rounds be played at Club grounds. However, CRL may decide on a neutral ground if it is in the best interests of Rugby League, which will include consultation with the Clubs involved.
3. In the event that a team is disqualified from participating in the Grand Finals Series, the next highest placed team, at the end of the round robin series, will be promoted to the Final Series as the lowest ranked qualifying team, and where necessary, adjustments will be made to the rankings of the other qualifying teams.
4. The appointment of Referees to matches during the Finals will be managed by CRL. This may be done in consultation with the Southern Zone Referee Development Officer and/or the Football Committee. Allocation for these matches will be based on independent assessments performed by referee assessors during the season.
5. When the four (4) teams to take part in the Finals Series of matches have been determined, the order of play for the Finals Series shall be as follows:

Semi Final	Match A	Team 1	v	Team 2 - Winner to Grand Final
	Match B	Team 3	v	Team 4
Preliminary	Match C	Loser Match A	v	Winner Match B
Grand Final	Match D	Winner Match A	v	Winner Match C

6. Notwithstanding the paragraphs above which shall have effect according to their tenor, CRL may for the Premier competition conduct a ten (10) team competition where the top five (5) qualifiers compete for the Pat Smith Trophy and the remainder for the Gore Cup or alternatively named trophy.
7. Where a nine (9) team competition is conducted the first five (5) qualifiers shall compete for the Pat Smith Trophy and the remainder for the Gore Cup or alternatively named trophy.
8. When the five (5) teams to take part in the final series of matches has been determined, the order to play for the final's series shall be as follows:

Semi Final 1 *Team 1 – proceeds directly to Semi Final 2*

Match A	Team 2	v	Team 3
Match B	Team 4	v	Team 5

(Loser Match B departs from series)

Semi Final 2

Match C	Team 1	v	Match A Winner
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(Winner Match C – to Grand Final)

Match D	Loser Match A	v	Winner Match B
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Prelim Final

Match E	Loser Match C	v	Winner Match D
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Loser Match E departs from series

Grand Final

Match F	Winner Match C	v	Winner Match E
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Section 12 Points & Ladders

1. Points and ladders will be collected and published for grades designated as competition grades, for the purpose of deciding competition winners and eligibility for a final's series.
2. In deciding competition winners in each grade, points will be awarded for a Win, Draw, Loss or Bye as follows:

Win	-	2 points
Draw	-	1 point
Bye	-	2 points
Loss	-	0 points
Default (win)		2 points

3. CRL may use these point values as a penalty for serious cases of team misconduct.
4. At the conclusion of the round robin competition, the top four (4) teams shall be ranked in order according to the number of round robin points awarded to them in accordance with the preceding clause and shall take part in a Championship Grand Finals Series of matches to determine the winner of the Championship for that season.
5. Subsequently, further sections for teams placed 5th to 8th etc. in the Premiership may be introduced to determine a section finals winner.
6. If at the conclusion of the round robin, two (2) or more teams are equal in competition points, then for the purpose of determining the order of placement of teams for the Finals Series, the teams who are equal in competition points will be ranked in order according to the difference between the number of points scored FOR a team and the number of points scored AGAINST. The team with the greater difference will be ranked ahead of the team with the lesser difference.
7. In the event of that difference being equal then the relative position shall be determined by ascertaining the relationship between points scored for and against expressed as a percentage to 2 decimal points, i.e.

Points Scored For	100
	x
Points Scored Against	1

with a team with the higher percentage being ranked ahead of a team with the lower percentage.

8. If, after the application of the above procedures, two or more teams are still of equal ranking for any of the top four positions, then those teams shall take part in a series of play-offs to determine the team to take part in the Finals Series in the order established in accordance with the following:
 - a) Where two (2) teams are involved they shall play each other and the winner shall occupy the higher place of the two.
 - b) Where three (3) teams are involved, the order of play-offs shall be:

Match A	Team 2	v	Team 3
Match B	Team 1	v	Winner of Match A

and the winner of Match B shall occupy the highest position, the loser the next highest and the loser of Match A the next highest.

9. Notwithstanding the paragraphs above where two (2) or more teams are equal in competition points and any of those teams has been subject to one or more defaulting teams, then the team(s) defaulted against to the greatest extent shall be ranked above those others on equal competition points.

Section 13 Presidents Grade

1. No player under the age of 35 years as of 1 January of the year of competition will be permitted to play.
2. CRL may grant an underage player an exemption under exceptional circumstances (disabilities etc.).
3. No points shall be awarded in a Presidents Grade competition.
4. Player transfer restrictions for the Presidents Grade
 - a) The Presidents grade shall have a separate 3 in 3 out quotas from other affiliated CRL Clubs.
 - b) Once a player transfers to the Presidents Grade at another Club they are can only play Presidents Grade for the remainder of the season in which the transfer was approved.
5. Presidents 10 a side tournament
 - a) To qualify for this tournament a player who meets the age criteria must have played and be recorded in Sporty for a minimum of 5 matches in this grade during the current regular season.

Section 14 Out of Order Player Penalties

1. Any Club/team found to have played an Out of Order Player will forfeit any points gained from the match(s) and a win will be awarded to the non-offending team(s) with a score line of 20-0.
2. If both Clubs are found to be in breach the match result will be cancelled.
3. Any club found to be playing an Out of Order Player will incur a fine of not less than one hundred dollars (\$100) and not more than one thousand dollars (\$1000) depending on the severity of the breach.
4. The decision on the level of monetary penalty will be made under the Judicial and Disciplinary Process and Policy.
5. The offending team will remain suspended from playing in the competition until the fine is paid in full to CRL.
6. Any Team Official found to allow an Out of Order player to play in a team under their responsibility will have the matter referred to the CEO CRL, Disciplinary Committee or Judicial committee for possible further action.

Section 15 Club Colours / Playing Strip

1. Each team playing in Canterbury Rugby League competitions will play in the colours registered to their Club
2. Only one set of colours per club will be permitted.
3. CRL will keep a register of authorised club colours, as recorded in the Clubs constitution.
4. The register will be available to all Clubs and will be added to the CRL By-Laws (Appendix A)
5. Any alteration to Club colours or a Clubs playing strip and design must be submitted to CRL for sanctioning and approval.

6. In the event of a clash of colours in a senior match, the team travelling away must change their playing shirts.
7. In the event of the away team not complying, a fine of one hundred dollars (\$100) will be imposed. If the referee, in their opinion, cannot officiate due to the clash of colours, the away team will also forfeit the match and a default score will be awarded to the opposing team.
8. Clubs may make an application to CRL during the season, for a special event, to wear an alternative Colour or design of the shirt. An application must be made 21 days prior to the event in which an alternate jersey will be worn and requires approval from CRL before the event.

Section 16 Changing rooms

1. It is the responsibility of the Club, Team Officials, Players and Referee's to ensure they leave their changing rooms and shower facilities in a clean and tidy state.
2. Any Canterbury Park changing facility not adequately cleaned by the Team Officials responsible shall result in the Club or Affiliate being fined a sum of one hundred (\$100).
3. The decision by CRL shall be final.

Section 17 Team Cards

1. Team cards must be completed and handed to the Referee or Match Manager (if one is provided) at least 10 minutes prior to the scheduled start time of the match and at least 30 minutes for Premiers and Canterbury Cup matches.
2. Full names of the players and must be printed and legible – ensure the name is spelt correctly as per name registered in Sporty.
3. The number on the card must correspond to the number on the player's jersey.
4. Only the names of the players present and participating in the match on the day are to be recorded on the team card.
5. A player's name must be recorded on the team card prior to the commencement of the match.
6. A player, not present at the commencement of a game may participate in a game provided:
 - a. the player is present before half time,
 - b. the Match Manager or opposition Team Manager has sighted the player and their ID card and,
 - c. the player has signed the team card.
 - d. if the player takes the field before this process has been completed, the player will be deemed to be Out of Order.
7. If a player takes the field and is not correctly recorded on the team card prior to playing, they will be deemed to be Out of Order.

8. Referees and Match Managers are to note on the team card anything that requires further action by CRL – sin- bins, abusive behaviour, poor crowd behaviour, ordering off, the number of players stripped and available etc.
9. Referees and Match Managers must check the team card for completion of all entries before signing it and handing it back to the Team Manager at the completion of the match.
10. Team Cards to CRL.
 - a) All team cards – must be received at the CRL office no later than 4 pm of the Friday post the match.
 - b) It is acceptable to scan or take photos of both sides of the team card and email these images to CRL. If a club elects to use this option, they will be required to retain the original team card for 12 months.
 - c) Junior teams playing at Canterbury Park may drop their team cards into the team card box at the Park on match day, they should take a photo of the card for their Club Administrator.
 - d) Non-compliance will result in a fine of ten dollars (\$10) per week per team, being imposed on the club.

Section 18 Team statistics

1. All clubs are responsible for entering the match score and the players who have participated in the match into Sporty by 10 pm the Tuesday following the match for all grades where tables are published.
2. Where a default has been registered the non-defaulting team must record their playing roster in Sporty. This action is required to ensure a team is not disadvantaged by eligibility criteria because of the default.
3. CRL will select specific weeks during the season to perform random checks on team cards to ensure all Clubs are meeting their obligations as per the By Laws.
4. If a breach of any section of the By Laws as part of the random check process comes to CRL's attention, CRL will apply any rules or sanctions relevant to the breach.

Section 19 ID Cards/ ID Process

1. Player ID process:

The following process must be applied prior to the commencement of a match:

 - a) Premier Grades:
 - i. The completed team card must be handed to the Match Manager 30 minutes prior to the scheduled start time of the match.
 - ii. Teams must be on the field 5 minutes prior to the commencement of the match to enable the identification check process to be completed.
 - iii. The Match Manager and opposing team manager will check the ID card against the player.
 - iv. The opposing team manager, team manager and Match Manager (3 signatures per team card) will sign the team cards to acknowledge the information on the team card as true and correct.
 - v. The team manager is to raise any matters of dispute relating to the match with the Match Manager and the opposing team manager.

b) All other grades where ID Cards are in place:

- i. Teams must be on the field 5 minutes prior to the commencement of the match to enable the identification check process to be completed.
- ii. The team manager and opposing team manager will check the ID card against the player.
- iii. Both managers will sign the cards acknowledging the team entries as being true and correct identification.

2. Player with No Player ID Card

- a) Should a player not be able to produce their Player ID card prior to the commencement of a match they will not be eligible to have any involvement in the match as a player. The player will be deemed to be an Out of Order player.
- b) It is the opposition manager responsibility to note that player ID was not produced on the offending team card.

3. Player Eligibility dispute on match day

- a) Each Club is responsible for ensuring their players are correctly registered as per section 4 of these By-Laws and the players have valid ID cards.
- b) On an occasion where a coach or team manager wishes to protest the eligibility of an opposing player the coach or team manager must:
 - i. Verbally register this objection with the opposing team manager and/or Match Manager, where one is provided and not sign the card.
 - ii. The Match Manager or team manager will:
 - Request the player identification card to be viewed (if the objection is in a grade where player ID cards are provided)
 - Request the player to print their full name, address and date of birth on the reverse side of the team card.
 - iii. Should a player refuse to furnish details including a valid ID card, they will not be permitted to participate in the match.
 - iv. Take a photo/copy of the card and attach this information to the protest form. Should occasion occur where there are concerns relating to the eligibility of a player to play a match after a period of absence from the game, because of concussion, the team manager is to make contact with CRL Operations prior to the commencement of the match.
 - v. CRL will check the validity of the player and contact the team managers advising them of the medical status of the player.

Section 20 Defaults

1. As per the NZRL International Laws of the game the minimum number of players per team to start a 13 a side match is 10. Failure to start the match with 10 players will result in that team defaulting the match.

2. The minimum number of players allowed on the field is 9. If less than 9 players are on the field, for safety reasons, the match will called off immediately.
3. The team with less than 9 players on the field will be deemed to have forfeited the match.
4. The forfeit should be noted on the team card if an official referee has not been appointed and signed by both Team Managers.
5. Default Fines
 - a) Any Men's Premier team who fail to field a team and/or defaults a scheduled fixture will be fined one thousand dollars (\$1000) regardless of notice given for the default.
 - b) Any Women's or Canterbury Cup team who fails to field a team and/or defaults a scheduled fixture shall be fined two hundred dollars (\$200). On an occasion where more than 36 hours written notice is given to CRL from the defaulting club, the fine will be reduced to one hundred dollars (\$100).
 - c) Any Men's Division 1, Presidents or Junior competition team who fails to field a team and /or defaults a scheduled fixture shall be fined one hundred dollars (\$100). On an occasion where more than 36 hours written notice is given to CRL from the defaulting club, the fine will be reduced to fifty dollars (\$50).
 - d) Any junior non-competition team who fails to field a team and/or defaults a scheduled fixture shall be fined fifty dollars (\$50). On an occasion where more than 36 hours written notice is given to CRL from the defaulting club, the fine will be reduced to twenty five dollars (\$25).
6. Team Defaults shall be invoiced on a monthly basis and be payable on the 20th of the following month.
7. Any monies received because of an imposed fine for a default will result in the club defaulted against receiving 50% of the fine.
8. For all grades where a points table is administered, a match result of 20 – 0 will be recorded in favour of the team defaulted against.
9. In the event of a team being unable to play a scheduled match due to reasons beyond the teams control e.g. tangi for a fellow team member. The team
 - a) May negotiate the rescheduling of the fixture with the opposing team to a time that will not exceed four (4) days from the day of the scheduled match.
 - b) The opposing team retains the right to decline a request to reschedule a match and should this right be applied, the team making the request will be deemed to have defaulted the match.
 - c) The decision of this opposing team will be considered full and final and is not open to appeal.
 - d) The outcome of this request is to be communicated, in writing, to CRL by the respective Club secretaries on the day of the decision.
10. Any team defaulting for two (2) consecutive matches, or three (3) matches during the course of the season, will be withdrawn from the competition. Any remaining team members can be allotted for the remainder of the season, solely by CRL, to other teams within the Club or Affiliate.
11. If a team has insufficient players to start a match. A record of the default shall be recorded on both team cards and must be signed by both Team Managers acknowledging the match has been defaulted.

12. Any Team defaulting or choosing to default any match during the Grand Final Series will be eliminated from the competition and shall take no further part in it.

Section 21 Coaching/Team Officials Qualifications

1. Each club should appoint a Coaching Educator who should ensure all coaches attend coaching schools in order to gain NZRL qualifications.
2. NZRL regulations state all coaches must hold a current first aid certificate. In order for Coaches, managers and trainers to hold a position in a team they must hold an applicable NZRL accredited certificate as follows:
Coaches
 - NZRL Kiwi League Kids Coach - Nursery-12 years
 - NZRL Kiwi League Youth Coach -13 years-upwards
 - NZRL Senior Club Coach – Senior and Canterbury Provincial teams
 - Sport NZ Performance Coach Advanced – Premier Provincial, Zone and National teams
 - First AidTrainers
 - First Aid Officer – all club grades
 - NZRL Developing Trainer – all club and representative grades
 - International Trainer – National teamsManagers
 - NZRL Level 1 Team Manager – all club and representative grades
 - First Aid
3. A team official of club teams must have attended a NZRL approved course in line with the role they perform in the team (as above) for the grade the coach is coaching. Failure to attain the appropriate accreditation may mean the exclusion of the team official from the competition.
4. A copy of any NZRL accredited certificate must be added to the member's registration in Sporty.
5. All Clubs are required to provide CRL with an updated list of coaching, manager, trainer and team officials and ensure these personnel are registered on Sporty.

Section 22 Representative

1. To be eligible for representative selection a player must:
 - a) have played for his Club or school in the season in which the player gains selection
 - b) be fully registered as per section 4 of this By-Law
 - c) be a financial member of their club
2. Age group representative players may only be selected for the representative team based on their biological age.
3. Any player making themselves unavailable for a representative fixture after selection will not be permitted to play for their club, whenever the others selected are excluded from playing for their respective Clubs or Affiliates.

4. Any player registered for a Canterbury Club making themselves unavailable for selection as a representative player for Canterbury must apply to CRL for dispensation to represent another South Island District.
5. Players who trial for Canterbury representative teams and are not selected can apply for dispensation to represent another South Island District.
6. Canterbury Representative Players are not permitted to be available for Club or Affiliate matches during the whole of three days preceding a representative fixture.
7. Coach, manager, trainer positions for all Representative teams will be circulated to all Clubs and Affiliates and advertised on the CRL website/social media site.
8. Applications for the vacancies will be submitted to CRL by the due date on the prescribed form. These applications will then be considered by a panel selected by CRL.
9. Three Selectors shall be appointed for each Provincial Grade, one of whom will be the Convener/Manager. One of the remaining two elected will be appointed Coach.
10. Where two (2) teams are required in the one (1) grade and the appointed coach for the second team is not already a Selector, that Coach shall be added to the Selection Panel for the purpose of selecting the second team.
11. All successful applicants must consent to a Police check prior to the completion of the appointment process.
12. All CRL appointed representative staff must hold or be working towards the appropriate NZRL accreditation for the position appointed.

Section 23 Discipline

1. Clubs or Affiliates are expected to enforce discipline and control on all teams in the promotion of the game.
2. A Club or Affiliate is responsible for its' Players, Officials and financial members. Any player ordered from the field of play and found guilty (except in the case of Age Group and Schoolboy Players) of Players Misconduct will be subject to a penalty of fifty dollars (\$50), for the first match suspension and fifty dollars (\$50) per match suspension thereafter up to a maximum of one hundred and fifty dollars (\$150).
3. Any Club, Affiliate or Team found guilty by the Board of bringing the game into disrepute can have a monetary penalty imposed not exceeding two thousand five hundred dollars (\$2,500). Such penalty is to be paid by the time stipulated. Other penalties such as non-team travel, removal of competition points, match forfeiture or any other appropriate penalty may be applied.
4. Any player found guilty of players misconduct and receiving a severe caution will be subject to the minimum penalty of fifty dollars (\$50) except in case of age group and Secondary School players.
5. All penalties will be charged to the player and an invoice will be sent to the respective club. The player will be de-activated until such time as payment/penalty has been received in full by CRL.
6. All penalties are payable to Canterbury Rugby League Inc.

Section 24 Code of Behaviour

1. For Coaches, Managers, Trainers, Players, Team Officials, Club Executives, Club Volunteers and Club/Affiliate members.
2. A Coach, Manager, Trainer, Player Team Officials, Club Executive, Club Volunteers and Club/Affiliate members must not during the course of or after a match under the jurisdiction of CRL, abuse or address a referee or touch judge in insulting, racial, derogatory or threatening terms or act in a provocative manner toward a referee or touch judge.
3. A Coach, Manager, Trainer, Player Team Officials, Club Executive, Club Volunteer and Club/Affiliate member must not use crude or abusive language or engage in any conduct detrimental to the sport or image of the game.
4. On the occasion of a Coach, Manager, Trainer, Player Team Officials, Club Executive, Club Volunteer and Club/Affiliate member being reported for a breach of this By-Law, a fine of one hundred dollars (\$100) will be imposed on the club concerned and the offending official will be suspended. On subsequent occasions, the fine will double to two hundred dollars (\$200) and a further period of suspension will be imposed.
5. All Coaches, Managers, Trainers, Players, Team Officials, Club Executives, Club Volunteers, and Club Members must comply with the Alcohol Liquor Bylaws as directed by local council. Any person(s) breaching these Bylaws may be referred to the Disciplinary and Judicial process and/or incur a fine as set by CRL or the Disciplinary / Judicial Committee.

Section 25 Protests

1. A club involved in the match may protest against the eligibility of a player.
2. Any club or affiliate which lodges a protest on behalf of a team against another should first ensure that their team is in order, as failure to do so may result in dismissal of the protest and loss of the protest fee.
3. CRL shall decide all protests and questions of dispute which must be in writing by the Club Secretary, affiliate or body protesting, on Club letterhead, addressed to CRL and received within 48 hours after the completion of the match.
4. The protest must be accompanied with any relevant evidence relating to the details of the protest, details of the date, time and teams involved in the match. Details of the relevant section of the By Laws the Club is protesting under.
5. The protest must be accompanied by the protesting team card and a protest fee of One hundred dollars (\$100) which shall be refunded if the protest is upheld.
6. The Club or Affiliate protested against is to be notified by CRL within 72 hours of the match of the details of the protest.
7. CRL will not entertain any protest or dispute that relate to a player's misconduct as defined in the International Laws of the game of Rugby League, until and unless that matter has first been heard by a Judicial Committee(s).

Section 26 Player Sent off

1. When a player is sent from the field of play, a Referee's Report, outlining the alleged offence committed by the player, will be sent to the CRL Office within 3 days of the match.

2. The player sent from the field, will be automatically under suspension and not permitted to play until the judicial process is completed.
3. CRL will endeavour to hold a judiciary hearing within the week post the match in which the player was sent off. However due to circumstances outside of CRL's control this may not always be possible due to the unavailability of judicial panel members.
4. On receipt of the Referee's Report, CRL will decide whether the matter can be dealt with under the provisions of the "Automatic Suspensions" schedule or needs to be dealt with by the Judicial Committee.
5. If it is decided that the offence can be dealt with by way of an "Automatic Suspension", the player's club will be contacted and advised of the automatic suspension to be imposed on the player (see Appendix B);
 - a) If the Club accepts the penalty on the player's behalf, the suspension shall be imposed, and the fine will be issued to the Club (senior competition players will be fined (fifty dollars) \$50 per match suspension).
 - b) If the Club does not accept the proposed automatic suspension, the matter will be referred to the Judicial Committee for disposition.
 - c) If the Club requests a judicial hearing, such request must clearly state the reasons for the hearing.
 - d) The player may be accompanied by an official of their Club at the judicial hearing.
6. Where a player has been found guilty of Player's Misconduct and is suspended, he shall not be permitted to play in any match until the suspension has been served. Should a player under suspension play during that time, they will automatically be subject to a further suspension and with an additional fine of fifty dollars (\$50) per game played.
7. A player found guilty of Player's Misconduct and is suspended will be deemed to be an Out of Order player and the Out of Order process, as per Section 14 will applied.
8. Should any player or team official who has been summoned to, or has requested a Judicial hearing, fail to attend that Judicial hearing, that person(s) will be suspended until the matter is dealt with by the Judicial Committee.
9. All suspensions from playing the game of Rugby League imposed pursuant to these rules will apply to any match of Rugby League played under the auspices of the NZRL, a Zone or District League or any match subject to the jurisdiction of the International Board.
10. At the conclusion of the season, all sin-bins accumulated by any player shall be cancelled.
11. Any period of suspension, which remains outstanding at the conclusion of the season, shall be served in the Division it was obtained at the commencement of the following season.
12. For the purposes of this By-law, the words "conclusion of the season" shall mean all competition matches of the club team for which the player normally plays have been completed.

Section 27 Appeals

1. All appeals on decisions by CRL or the Judicial Committee shall be heard by the Zone Appeals Committee.

2. Any appeal of any decision made in the first instance by CRL or the Judicial Committee must meet the following criteria:
 - a) shall be in writing, on the Club's letterhead.
 - b) accompanied by an appeal fee of five hundred dollars (\$500). Payable to Canterbury Rugby League.
 - c) clearly set out the grounds of the appeal and the argument supporting those grounds.
3. Any appeal must be lodged with the Zone General Manager no later than 10 days from the time of the original decision being advised to the parties concerned.
4. Any player who appeals a CRL or Judicial Committee decision which involves a period of suspension shall be suspended until such time as the appeal has been heard and adjudication determined.
5. If the appeal is upheld, the Zone committee may at its discretion, order that any appeal fee paid on the lodgement of the appeal, or any part of it, be refunded.
6. Should the appeal be denied, the fee is not refundable.

Section 28 Finance

1. Competition Fees and Affiliation fees are payable each year and payment shall be as follows:
 - a) Competition Fees:
 - i. Competition fees will be payable and due by the last business day of June of that year.
 - ii. Any club who pays the total amount due by the last business day in May will be entitled to a 5% discount (including GST)"
 - iii. Any club failing to make payment of the total amount due by the last day of June shall be automatically disqualified from taking part in any further matches until payment is made in full.
 - b) Affiliation Fees (per player fee):
 - i. Affiliation fees will be payable and due by the last business day of July of that year
 - ii. Any club failing to make payment of the total amount due by 20 August or before the Grand Final series (whichever falls first) shall be automatically disqualified from taking part in any further matches until payment is made in full.
2. Any monies remitted to CRL shall be applied in payment of the oldest debt outstanding.
3. The Board shall have the power to charge penalty interest on outstanding accounts.
4. Any club entitled to monies payable by CRL will be held until that club is fully financial to CRL.

Section 29 Travelling Teams

1. Where a team wishes to travel outside Canterbury, whether to play a match or not, an NZRL application to tour form must be completed and submitted to CRL for approval.

2. All NZRL application to tour forms must be accompanied with a bond payment of one hundred dollars (\$100) payable to CRL when travelling in New Zealand or one thousand dollars (\$1000) payable to NZRL when travelling overseas.
3. The Team Manager must submit a written report on the trip within fourteen days of the team's return, including letters from travel and accommodation providers and tournament organisers if one is attended stating that there were no issues with the teams behaviour.
4. Any team known and proven to have travelled without CRL permission will be fined the sum of three hundred dollars (\$300) and the Club or Affiliate a similar sum.

Section 30 Sanctioned Events

1. Any Club or Affiliate running a tournament or event in Canterbury and either:
 - a) want the event to be endorsed by CRL, or
 - b) would like CRL to provide Match Officials or services for the event.must complete a NZRL tournament application form and submit this to CRL for approval.
2. As a minimum requirement the event must adopt the CRL Health and Safety regulations as set in these By laws to protect the Health & Safety of Match Officials and participants.

Section 31 Health and Safety

1. CRL is committed to ensuring the health, safety and well-being of all its members and as such CRL requires:
 - a) all Clubs adhere to and administer the CRL Match Safety Plan.
 - b) all Clubs have in place appropriate Health and Safety practices and procedures for the effective management of Health and Safety related matters for their facilities, fields, car parks and the surrounding environment.
 - c) all Clubs and their members to abide by the Health and Safety practices applied at Canterbury Park and all other venues under CRL control.
 - d) all Clubs and their members to abide by NZRL Mouth Guard Policy. (a copy of this policy is available on CRL website www.canterburyrugbyleague.co.nz)
 - e) all Clubs and their members to abide by NZRL Concussion Policy. (a copy of this policy is available on CRL website www.canterburyrugbyleague.co.nz)

Section 32 Banned Substances

1. CRL follows the Drug Free Sport Clean Sport protocols. All players playing under the jurisdiction of the CRL are subject to the NZRL regulations and by-laws and Drug Free Sport NZ policy in relation to the illegal use, trafficking and possession of illegal substances.
2. Persons found to be in breach of these protocols will be subject to Drug Free Sport NZ judicial process.

Section 33 NZRL Concussion/Head Injury Policy

1. All clubs, team and players must abide by the concussion guidelines set by the NZRL these can be found on the NZRL and CRL websites

Section 34 Alcohol Restrictions

1. Canterbury Rugby League is committed to providing a safe, family friendly facilities that enable people of all ages to have fun and be active. It recognises that the misuse of alcohol at local grounds constitutes a threat to this commitment and the safety of the community and users.
2. This policy applies to all Canterbury Rugby League Clubs utilising Christchurch City Council parks and grounds, their players, members, and spectators.
3. Alcohol Ban Bylaw Christchurch City Council (CCC) grounds
Reference CNCL/2020/00029 – 12 March 2020
4. The Permanent Alcohol Ban on all CCC fields, as per reference, while in use for rugby league is extended from April to August annually to include every month of the year whenever rugby league is played on CCC fields.
5. As per the Council Bylaw the permanent Alcohol Ban pertains to side-lines and adjoining areas of carparks, changing areas, walkways, and playgrounds all year round.
6. Clubs who utilize CCC grounds are required to display provided signage and only permit drinking in licensed areas of the Clubrooms or areas with special license. This Bylaw is supported by the NZ Police and any player, club member, member of the public who is spectating and does not comply to the Alcohol ban is subject to a \$250.00 instant fine.
7. Rules:
 - Alcohol can only be purchased from the Licenced area and any other areas temporarily granted a Special Licence
 - No BYO alcohol is permitted
 - Alcohol can only be consumed in the licensed areas.
 - The changing rooms and carparks are not licensed areas.
 - Drinking alcohol in the changing rooms, side lines and car parks is not permitted

Appendix A – Club Colours

Club Colours approved under Section 15 of these By Laws:

Addington Magpies - white/black	Marist Saints - White/Green
Ashburton Barbarians - green/red	Northern Bulldogs - blue/white
Burnham Chevaliers – burgundy/blue	Papanui Tigers - orange/black/white
Celebration Lions - purple/yellow/white	Riccarton Knights - red/black/white
Eastern Eagles - grey/white/red	Rolleston Warriors – green/white/grey
Halswell Hornets - red/black/gold	Shirley Hawks - cambridge blue/black/gold
Hornby Panthers - black/white	Sydenham Swans - red/royal blue/white
Linwood Keas - green/black/red/white	Woolston Rams - blue/gold

Appendix B – Automatic Player Suspensions

Schedule illustrating Minimum Entry Point Automatic Suspension for players or team officials sent from the field of play by a Match official

Offence	Entry Point Match Suspension Guidelines	
	Grade 1 Judicial Committee	Grade 2 CRL
Careless Tackle	2 Weeks	1 weeks
Contrary Conduct	Discretionary	Discretionary
Dangerous Conduct	4 weeks	2 weeks
Dangerous Throw	6 weeks	3 weeks
Dissent towards match official	4 weeks	2 weeks
Dropping Knees	6 weeks	3 weeks
Grass cutting	Discretionary	Discretionary
Kicking	6 weeks	3 weeks
Head High Tackle (Intentionally)	8 weeks	4 weeks
Offensive or intimidating language towards match officials	6 weeks	3 weeks
Persistent Law Breaking	2 weeks	1 weeks
Reckless Tackle	6 weeks	3 weeks
Re-entering Field of Play without permission.	6 weeks	3 weeks
Striking	3 weeks	1 weeks
Tripping	3 weeks	1 week
MANDATORY JUDICIAL ATTENDANCE		
Match Called Off	Discretionary	Discretionary
Citing's	Discretionary	Discretionary
Non-mandatory ordering off offences	Discretionary	Discretionary
Bringing the game into disrepute charge	Discretionary	Discretionary
Side-Line Eviction	Discretionary	Discretionary
Second offence or more in a playing season	Discretionary	Discretionary

GRADES

Grade 1 – offences are those incidents of foul play deemed by CRL to be deliberate or reckless in nature.

Grade 2 – offences are those incidents of foul play deemed by CRL to be careless in nature but sufficiently serious in the context of the match to warrant dismissal from the field of play.

NOTES

The grading of the offence shall be at the sole discretion of CRL or their representative and is based on information provided by Match Officials and by any other supporting material lodged within the specified or agreed time frame.

Any offences deemed to constitute Misconduct shall be referred by CRL management direct to a hearing before the judiciary tribunal for determination. Any player or Team Official facing such an allegation shall have the right to attend such a judiciary hearing and present evidence and/or submissions on his or her behalf as to culpability or mitigation.

The period of times listed above serve as a guideline for the minimum period of suspension. The Football Committee and Judicial Committee reserve the right to extend the period of time a player is suspended from the game under the categories listed above.

Any player or Team Official who is ordered from the field of play for an offence listed in the schedule shall be entitled to request a hearing of the CRL Judiciary Tribunal to dispute culpability only. If the player or Team Official establishes to the comfortable satisfaction of the CRL judiciary that he or she is not guilty of the alleged offence that resulted in his or her ordering from the field, the CRL judiciary shall have the ability to rescind the ordering off and

quash the applicable automatic suspension. Likewise, should the judicial panel deem the original penalty as insufficient it has the right to impose further penalties as deemed appropriate.

Any player or Team Official who wishes to appeal a decision of the CRL management or judiciary is bound by the constitutional and By-Law requirements of CRL, Southern Zone and NZRL.

Any player sent to the sin bin on three (3) occasions during one season shall automatically be suspended for the two (2) competition matches immediately following the match in which he or she incurred his or her third sin bin.

The Club of any player or Team Official who is ordered from the field of play shall incur an automatic fine of thirty dollars (\$30) for each match of the automatic suspension period imposed for the offence. Such a fine must be paid by the Club before the player or Team Official is eligible to play or participate in any subsequent competition match.

CRL will publish a list of player sanctions on a regular basis.

Appendix C – Fine Sanction Structure

Grade	Sanction	Additional Action
First Offence - Out of Order Player Not registered to the club, No player ID, Owes Debt to CRL, Does not meet finals eligibility criteria	\$100 per player Loss of points	Reminder by club to team officials about the criteria
Second Offence – Out of Order player Not registered to the club, No player ID, Owes Debt to CRL, Does not meet finals eligibility criteria	\$200 per player Loss of points	Letter of warning to the club regarding possible suspension of team officials
3rd Offence – Out of Order player Not registered to the club, No player ID, Owes Debt to CRL, Does not meet finals eligibility criteria	\$300 per player Loss of points Suspension of team officials	Meeting with Club Committee
First Offence – Out of Order player Player temporarily/permanently suspended on RL judicial matter.	\$500 per player Loss of points	CRL Letter of warning to the club regarding possible suspension of team officials
Second Offence – Out of Order player Player temporarily/permanently suspended on RL judicial matter.	\$750 per player Loss of points Suspension of team officials	Meeting with Club Committee
First Offence – Out of Order player Player deemed medically unfit for any reason	\$1000 per player Loss of points Suspension of team officials.	Meeting with Club Committee
Incidents Involving Match Officials		
First Offence – Offensive Language towards a match official	\$250	CRL Letter to the player
Second Offence – Offensive Language towards a match official	\$500	CRL Letter to the player
First Offence – Dissent towards a match official	\$100	CRL Letter to the player
Second Offence – Dissent towards a match official	\$200	CRL Letter to the player